**Full Council**

**Tuesday 31 May 2022**

**Council Chamber, Coleford**

**7.00 pm - 9.00 pm**

**Agenda**

1. **To receive apologies**
2. **To receive declarations of interest re: items on this agenda**
3. **To receive dispensation requests**
4. **To elect the Mayor of Coleford for the Civic Year 2022/23**

**(Presentation to past Mayor (if applicable))**

**Note; Mayor to sign Declaration of Acceptance of Office**

1. **To elect the Deputy Mayor for the Civic Year 2022/23**

**(Presentation to past Deputy Mayor (if applicable))**

1. **To take comments from the Public**
2. **To make recommendation(s) Re: formation of the new Clock Tower Reparation & Restoration Project Committee**
3. **To elect representatives for the following Coleford Town Council committees**
   1. **Environment**
   2. **Planning**
   3. **Marketing and Regeneration**
   4. **Finance and Asset Management**
   5. **Highways and Public Safety**
   6. **Clock Tower Reparation & Restoration Project Committee\***

**(\*assuming agreement under Item 14)**

1. **To elect Town Council representatives for external Committees and Bodies 2022 / 2023**

* **The Halls Charity 4 Members**
* **Citizens Advice Bureau 1 Member**
* **Forest of Dean Community Safety Partnership 1 Member**
* **Forestry Commission Advisory Committee 1 Member**
* **Stowfield Quarry Liaison Committee 1 Member**
* **Coleford Area Partnership MCTI 1 Member**
* **Bells Foundation 3 Member**
* **Forest Health Forum 1 Member**
* **Glos Market Towns Forum 1 Member**
* **Wye Valley AONB 2 Member**
* **The Angus Buchanan VC Memorial Ground 1 Member**
* **The Wye Valley & FoD Tourism Association 1 Member**
* **Forest Economic Partnership 2 Member**
* **Road Safety Partnership 1 Member**
* **DVSA Forum 1 Member**
* **Coleford Twinning Association 1 Member**
* **Christmas Lights Committee 1 Member**
* **In-House Auditors 2 Members (from F & AM Committee)**
* **FoDDC Planning Development Control 1 Member**

1. **To agree the minutes of 23 May 2022**
2. **Matters arising from the minutes of 23 May 2022**
3. **To agree Payments**
4. **To agree Petty Cash payments for the Town Council and Tourist Information**

**Centre (TIC)**

1. **To note the cash books and bank reconciliations**
2. **To note monthly Budget Figures**
3. **To receive an update re: Review of Standing Orders, Financial Regulations,**

**Annual Risk Assessment, & Asset Register**

1. **To agree the Annual Governance Audit Return (AGAR) Statement 2021/22**
2. **To agree the AGAR Accounting Statements 2021/22**
3. **To agree the dates for the AGAR Exercise of Public Rights**
4. **To agree the response to the External Auditor**
5. **To note the change to the Cleaner's hourly rate of pay**
6. **To agree Volunteer Rota for the Bells Field Jubilee event**
7. **To note and accept the painting donated by Tony Prisk**
8. **To receive an update, and make recommendation, as necessary re: Public Conveniences**
9. **To review, and make recommendations, if necessary, re: Sylvan Close windbreaks**
10. **To review, and make recommendations, if necessary, re: Alcohol Exclusion Zone**
11. **To review, and make recommendations, if necessary, re: Gloucestershire Playing Fields Association membership**
12. **To agree the recommendations of the Environment Committee**
13. **To agree the recommendations of the Marketing & Regeneration Committee**
14. **To agree the recommendations of the Finance and Asset Management Committee**

**(Note: Item 14 already agreed at Full Council 23 May 2022)**

1. **To agree the recommendations of the Highways and Public Safety Committee**
2. **To note Planning Committee minutes**
3. **Member Reports**
4. **To note the Town Clerk’s Report**
5. **To note Correspondence**

**In-Committee**

1. **To have an update re: outstanding repayment to Council**
2. **Re: Item 17, of F & AM Minutes (see Item 37)**

**To make recommendation Town Clerk’s Appraisal**

**All Council Meetings are Open to the Public**

**If you wish to take part in this meeting please contact the Town Council, for the access codes on:** [**ctcoffice@colefordtowncouncil.gov.uk**](mailto:ctcoffice@colefordtowncouncil.gov.uk) **or 01594 832103**

**Coleford Town Council Working for You**